

RESTRICTED

TENDER SPECIFICATION OF FAX MACHINE FOR BN

Ser	BN Requirements		Bidders' Offer/Response
1.	Item :	Fax Machine.	
2.	Use:	Office Use.	
3.	Quantity:	02 (Two).	
4.	Brand:	To be mentioned.	
5.	Model:	To be mentioned.	
6.	Year of Manufacturer	2021 or later.	
7.	Country of Origin:	JAPAN/USA/EU Countries.	
8.	Country of Manufacture:	To be mentioned.	
9.	Warranty.	01 (One) years full onsite warranty covering free parts including labor.	
10.	Others	Bidders are to provide following information on the model(s) authenticated by manufacturer or principal: a. The date as to when the manufacturer first marketed the product. b. How long the model is likely to be in the production line from the date of submitting tender offer. c. Service life of the model.	
11.	Type	Laser Multifunctional fax	
12.	Paper Type	Plain	
13.	Document Feeder	30 sheets or higher	
14.	Resolution	Standard: 100 x 200 dpi or higher Fine: 200 x 200 dpi or higher Super Fine: 400 x 200 dpi or higher	
	Modem Speed	14400 bps bps or higher	
	Standard Paper Capacity	150 sheets or higher	



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17.	Transmission Speed	3.0 spp	
18.	Answering Machine	No	
19.	Multi-Copying	Yes	
20.	Cordless Phone	No	
21.	Telephone Handset	No	
22.	Total Number of Handsets	To be mentioned.	
23.	Dimension in mm:	To be mentioned.	
24.	Net Weight in kg:	To be mentioned.	
Delivery Requirements			
25.	Accessories: All standard accessories including telephone handset to operate the machine are to be providing including operating manual and dust cover.		
26.	Additional Toner: Extra Tonner 02 (One fitted & One Extra toner)		
27.	Inspection and Test. All Items are to be inspected and tested by ACINS Dhaka as per contract specification. On completion Acceptance Certificate will be issued by ACINS.		
28.	Delivery Schedule. Within 07 days from the date of issue of work order or signing contract:		
	Consignee	Quantity	
29.	Installation. After receipt by the consignee, machines are to be installed at supplier's cost and risk in users.		
30.	Operator's Training a. 04 hours operator's training including minor trouble shooting is to be given to three personnel at user's site.		
31.	Manual. a. User/Operational manual in English in the form of CD or DVD or Hard Copy is to be submitted during delivery.		
32.	Warranty Certificate. Warranty for each machine must be provided as follows: a. Warranty repair/ replacement of all types of parts for 01 year whichever is later. Warranty shall be effective from the date of receipt by the recipient. b. One copy of warranty certificate is to be given to the users at the delivery of the machine		



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Price		QtyUnit PriceTotal Price
33.	Price of the Machine. Bidders are to submit unit price for their offered brand and model. Fax machines under purchase are intended to replace following Brand presently held in BN inventory.	
34.	Price of Consumables a. Bidders are to submit price of consumables in BDT as follows. Consumables • Toner/Cartridge • Drum	
35.	List and Price of Spares. Bidder is to submit separate lists of mechanical and electrical/electronic parts which are likely to be required during the service life (6 years) of the machine. The list should include unit price of each parts in BDT. If any spare part which is not mentioned by the bidder but is required for repair, the bidder is to supply the spare free of cost.	
36.	Out Put of Consumables. a. Bidder is to mention projected output (Copy volume) of consumables as follows: Consumables • Toner/Cartridge • Drum	
Other Information		
37.	Evaluation of Tender Offer. Tender offer(s) will be evaluated on the basis of following: a. Responsiveness of the bidder b. Compliance of tender specification by the bidder c. Total Ownership Cost.	
38.	Qualification of Bidder. a. Only the enlisted supplier of NSSD Dhaka permitted by the authorized sole distributor(s) / principals of the brands and models are qualified to participate in the tender. Therefore, sole distributorship certificate from the Manufacturer or Principal is to be submitted with th b. e tender offer. Manufactures, Principal or distributor Should Mention in the certificate that they, " We will provide all necessary on site after sales support in different naval bases". We have support center in Dhaka, Chittagong & Khulna". c. The bidder/distributor/principal must have after sales service centers in Dhaka, Chittagong and Khulna. The bidder is to mention addresses of the after sales service centers in Dhaka, Chittagong and Khulna.	



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39.	<u>Manufacturer's and Principal's Address</u> a. Bidder is to clearly state the original source of supply in details with address, Tel & Mobile and e-mail address. b. Bidder is to mention both manufacturer's and principal's postal address with Fax No, Phone No, e mail and web address.	
40.	<u>Production Certificate:</u> a. Current production certificate of the model must be submitted with the tender offer	
41.	<u>Payment.</u> Payment will be made in BDT as per BN procurement regulation.	
42.	<u>Liquidated Damage (LD).</u> LD for late delivery will apply as per 01/2013.	
43.	<u>Validity of Offer Required.</u> 120 days from the date of opening tender.	



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07.05.2024
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