

TENDER SPECIFICATION OF CARTRIDGE FOR LASER JET PRINTER

1. **Item.** Cartridge for HP Laser Jet Printer (B & W).
2. **Brand.** HP
3. **Description of Items and Procurement Quantity.** Description of items and their procurement quantity are mentioned below:

Ser No	Items	Brand	Model	Deno	Qty (Cartridge)
1.	Cartridge for Laser Jet Printer (B&W)	HP	M806	No	11

4. **Packaging.** All items are to be delivered in standard commercial packaging. Following information should be printed/written on each package:

- a. Name of item and model no.
- b. Consignee
- c. Work Order No. and date
- d. Supplier's name and address
- e. Quantity in each package
- f. Endorsement of ACINS as to inspection (ACINS will make endorsement after inspection).

Tonner/Cartridge for each model is to be packed separately.

5. **Delivery.** Within 30 (Thirty) days from the date of issuing purchase order.
6. **Warranty.** Supplier is to give warranty certificate with the consignment to the consignee on firm's letter head pad which should clearly fulfill following requirements. Warranty should be effective from the date of receipt of items by the consignee. Purchase order number should be mentioned in the certificate.

a. 12 (Twelve) months shelf life i.e. material quality will remain unchanged for 12 months in normal storage condition. If the material condition deteriorates or any defective item is detected at any time during the warranty period then the supplier is to replace defective item free of cost to the buyer.

b. For warranty repair/replacement, the supplier will collect the defective item from NSD Chattagram/NSD Khulna/NSSD Dhaka (as applicable) and re-supply the same to collection place after warranty repair or replacement.

7. **Inspection by ACINS.** ACINS will inspect items at NSSD Dhaka before delivery to the consignee. Supplier is to intimate ACINS about readiness of goods for inspection at least 7 days in advance of the inspection day. ACINS is to endorse as to inspection oneach item and package.

8. **Consignee.** The Officer-In-Charge, Naval Store Sub Depot Dhaka.

9. **Inspection by Consignee.** At the time of delivery consignee will inspect the following:

- a. Packaging
- b. Quantity
- c. Endorsement of NSSD Dhaka as to inspection and acceptance

10. **Source of Supply.** Local Market/Imported from abroad (Name of Manufacturer and Country to be mentioned).



Other Information

11. **Payment Terms.** Payment will be made in local currency as per BN procurement regulations. IT/VAT etc as applicable will be deducted as per govt regulations.

12. **Liquidated Damage.** LD for late delivery will apply as per FO-1/2013.

13. **Validity of Offer.** 120 days from the date of opening tender.

14. **Evaluation of Tender Offers.** Tender offer will be evaluated on the basis of price and quality.

15. **Qualification of the Bidder.** The Bidder shall be a Manufacturer/ Authorized Dealer/ Distributors/ Business Partner (appointed by the Manufacturer), or a Reseller (appointed by a Manufacturer/ Authorized Dealer/ Distributors/ Business Partner) of the Toner/Cartridge being offered in this tender. Necessary proof/ certificates in this regard are to be submitted with the offer. If the Bidder is a 'Reseller', the parent Dealer shall provide a certificate, clearly stating that they will remain 'Solely Responsible' to BN for installation and future maintenance-support of their products as per relevant clauses of this tender (in case the Bidder fails to meet this obligation).

16. **Miscellaneous Point:**

- Bidder has to mention the Cartridge Code No in the offer.
- Compliance certificate must be submitted with each offer regarding the compatibility of the Cartridge/Toner with the respective printer.
- Bangladesh Navy may check and verify toner cartridges to ensure the compatibility of the items.
- Bangladesh Navy has the right to accept or reject the items after verifying the products.

17. **Price Quotation.** Price quotation is to be quoted separately for each item as follows:

Ser No	Items	Brand	Model	Deno	Qty	Unit Price	Total Price
1.	Cartridge for Laser Jet Printer (B&W)	HP	MS06	No	11		
Total Taka							



[Signature]
 24/06/25
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