

TENDER SPECIFICATION OF CARTRIDGE FOR LASER JET PRINTER (COLOR)

1. **Item.** Cartridge for HP Laser Jet Printer (Color).
2. **Brand.** HP.
3. **Product Authenticity and Standards.** Every cartridge must be a genuine HP OEM product. Compatible, remanufactured, or refilled cartridges are strictly prohibited.
4. **Description of Items and Procurement Quantity.** Description of items and their procurement quantity are mentioned below:

Ser	Items	Brand	Model	Deno	Qty (Cartridge)
1.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M454dn (415A)	Set	40
2.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M255nw (206A)	Set	46
3.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M254nw (203A)	Set	40
4.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M251n (131A)	Set	14
5.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	MFP183fw (215A)	Set	16

5. **Packaging.** All items must be supplied in their original, factory-sealed HP retail packaging. Each individual box must feature an intact, tamper-evident HP Security Seal with color-shifting properties and a unique QR code for authenticity verification. Any package with a broken or tampered seal will not be accepted. Following information should be printed/written on each package with non-removable sticker:

- a. Name of item and model no
- b. Consignee
- c. Work Order No. And date
- d. Supplier's name and address
- e. Quantity in each package
- f. Endorsement of ACINS as to inspection (ACINS will make endorsement after inspection).
Tonner/Cartridge for each model is to be packed separately.

6. **Delivery.** Within 30 (Thirty) days from the date of issuing purchase order.

7. **Warranty.** Supplier is to give warranty certificate with the consignment to the consignee on firm's letter head pad which should clearly fulfill following requirements. Warranty should be effective from the date of receipt of items by the consignee. The purchase order number should be mentioned in the certificate.

- a. 12 (Twelve) months shelf life, i.e. material, quality will remain unchanged for 12 months in normal storage condition. If the material condition deteriorates or any defective item is detected at any time during the warranty period then the supplier is to replace defective item free of cost to the buyer.

- b. For warranty repair/replacement, the supplier will collect the defective item from NSD Chattagram/NSD Khulna/NSSD Dhaka (as applicable) and re-supply the same to collection place after warranty repair or replacement.

8. **Inspection by ACINS.** ACINS will inspect items at NSSD Dhaka before delivery to the consignee. The inspection will include visual verification, security seal validation, documentar verification and other necessary verification as required. The supplier is to intimate ACINS about readiness of goods for inspection at least 7 days in advance of the inspection day.

9. **Consignee.** The Officer-In-Charge, Naval Store Sub Depot Dhaka.

10. **Inspection by Consignee.** At the time of delivery consignee will inspect the following:

- a. Packaging
- b. Quantity
- c. Endorsement of NSSD Dhaka as to inspection and acceptance



11. **Source of Supply.**

- a. **General Requirement.** Items may be sourced from the local market or imported from abroad. The bidder must clearly state the Country of Origin and the Name of the Manufacturer in their offer.
- b. **Imported Items.** If the items are to be imported, the bidder must explicitly state this in the technical offer. At the time of delivery, the supplier must provide official shipping documents (Bill of Entry, Invoice, and Packing List) to verify the legal import channel.
- c. **Local Market Procurement.** If sourced locally, the bidder must identify the Specific Source (e.g., the name of the vendor/distributor). The bidder must provide documented evidence that this source is an HP Authorized Tier-1 Distributor or an HP Amplify Partner.
- d. **Authenticity Certification.** For local procurement, the authorized source must provide a formal certificate that includes:
- (1) **Verification of Authenticity.** Confirming the cartridges are genuine HP OEM products.
 - (2) **Project Cognition.** Explicitly stating they are aware of and support this specific supply for the Bangladesh Navy.
 - (3) **Warranty Backing.** Confirming that the items are covered under the manufacturer's standard warranty within Bangladesh.

Other Information

12. **Payment Terms.** Payment will be made in local currency as per BN procurement regulations. IT/VAT etc as applicable will be deducted as per govt regulations.
13. **Liquidated Damage.** LD for late delivery will apply as per FO-1/2013.
14. **Validity of Offer.** 120 days from the date of opening tender.
15. **Evaluation of Tender Offers.** Tender offer will be evaluated on the basis of quality and price.
16. **Qualification of the Bidder.** The Bidder may be a general supplier/trader, provided they fulfill the following mandatory documentation requirements to guarantee the supply of genuine OEM products:
- a. **Submission with Quotation (Tender Phase):**
 - (1) The Bidder must submit a valid **Manufacturer Authorization Form (MAF)** from OEM and **Authorization Certificate from HP Amplified Partner** specifically for this tender.
 - (2) The certificate must clearly state that the issuing authority will provide full technical and warranty support for the items through the bidder.
 - b. **Submission with Items (Delivery Phase):**
 - (1) If awarded the Purchase Order, the supplier **must** submit the original (or a notarized copy) of the aforementioned Authorization Certificate to **ACINS** at the time of inspection.
 - (2) The supplier must also provide a **Warranty Certificate** on the manufacturer's or authorized distributor's letterhead, ensuring the 12-month shelf life and replacement guarantee.
 - (3) The Bidder must submit Authorized Distributor Challan Copy/Purchase Copy containing the serial numbers of supplied cartridge (Masking the price) as Proof of channel based product purchase/Import.



c. Liability and Support:

- (1) The parent HP Partner/Distributor providing the certificate shall remain solely responsible to the Bangladesh Navy for the authenticity, performance, and future maintenance support of the products should the primary Bidder fail to meet their obligations.
- (2) Any discrepancy found in the certificates or the physical items during ACINS inspection will result in the immediate rejection of the consignment.
- (3) The Amplified Partner Distributor may need to verify originality of the supplied cartridge during inspection.

17. Miscellaneous Point:

- a. **Codes.** Bidder has to mention the specific HP Cartridge Code No (e.g., 415A, 206A, etc.) in the offer.
- b. **Compliance.** A compliance certificate must be submitted with each offer regarding the compatibility and OEM status of the Cartridge/Toner.
- c. **Verification.** Bangladesh Navy reserves the right to verify the serial numbers of the supplied cartridges through HP's global database to ensure authenticity.
- d. **Right of Rejection.** Bangladesh Navy has the right to accept or reject the items after verifying the products.

18. Price Quotation. Price quotation is to be quoted separately for each item as follows:

Ser	Items	Brand	Model	Deno	Qty	Unit Price	Total Price
1.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M454dn (415A)	Set	40		
2.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M255nw (206A)	Set	46		
3.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M254nw (203A)	Set	40		
4.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	M251n (131A)	Set	14		
5.	Cartridge for HP Laser Jet Printer (Color)	HP OEM	MFP183fw (215A)	Set	16		
Total Taka							



HASAN AL ASHRAF
Lt Commander BN
Staff Officer(NS-2)
Naval Headquarters
Banani, Dhaka-1213